



Service, Excellence, Compassion

SOUTHEASTERN CENTER

FOR MENTAL HEALTH, DEVELOPMENTAL DISABILITIES & SUBSTANCE ABUSE SERVICES

FOSTER NORMAN • AREA DIRECTOR

May 27, 2010

SOUTHEASTERN CENTER AREA BOARD MEETING MINUTES

The Area Board of Southeastern Center for MH/DD/SAS met on Thursday, May 27, 2010, in Pender County, Burgaw, NC.

Members Present: Dr. George Saunders, Ms. Linda Bethune, Mr. Charles Warren, Dr. Andy Jackson, Mr. William Jordan, Mr. Richard Nubel, Ms. Janice Nichols, Mr. F.D. Rivenbark, Ms. Susan Robbins, Ms. Avril Pinder, Mr. Fred Blankenhorn, Ms. Demetrice Keith.

Member(s) Absent: Ms. Ann Hardy, Mr. Jonathan Barfield Jr., Dr. Janette Wellman.

Staff Present: Mr. Foster Norman, Ms. Susan Hanson, Ms. Laura Lambert, Ms. Marianne Iavarone, Ms. Glenda Potter, Clerk.

Others Present: - Andre' Johnson and Carlos Jones from Youth Enhancement Alternative Homes.

Chairman George Saunders called the Area Board Meeting to order on May 27, 2010, at 6:33 p.m.

Public Comments

There were no public comments.

AGENDA

I. Approval of March 25, 2010 Area Board Minutes – Dr. George Saunders

A motion was made by Mr. F.D. Rivenbark to approve the March 25, 2010, Area Board Minutes with 1 slight change, seconded by Mr. William Jordan; unanimously approved.

II. Committee Reports

A. Finance Committee – Ms. Janice Nichols

The Finance Committee met May 27 2010, at 5:30 p.m. in Pender County in the Agriculture Building.



A.1. SFY 2010 – 2011 Budget

- a. Budget Ordinance (Draft) – Marianne Iavarone distributed a revised Budget Ordinance. Due to the change to Single Stream Funding it is not necessary to have the detail in the Budget Ordinance as in past years. The expenditures have been revised to show 2 total areas; “Area Authority Systems Management” and “Services.” This is a more efficient way of recording and moving dollars within the budget.
- b. Budget Message – This budget is a continuation of the 2009-2010 budget. The proposed 2010-2011 budget reflects state level allocations that were part of the final 2009-2010 allocation minus any one-time non-recurring funds received during the year and grants ending at FY year end, as well as the addition of the annualization of a six month allocation of crisis funds.

A.2. Financial Reports

- a. Budget Narrative – March – SEC had \$1,965,919 in revenue and \$2,707,846 in expenses for a deficit of \$(741,927). April – SEC had \$2,544,476 in revenue and \$2,334,873 in expenses for a surplus of \$209,603. Year to date SEC has revenue of \$19,934,480 and \$19,143,351 in expenses for a surplus of 791,129. At the end of April DHHS still owed SEC the March and April payment for LME Systems Management (\$448,513 per month) and the April payment for non-UCR services.
- b. Income Statement- Information reviewed in Budget Narrative.
- c. Balance Sheet –Reviewed.
- d. Cash and Investments – Cash and investments to date total \$9,316,440.41.
- e. Monthly Financial Analysis – This report will be modified due to Single Stream Funding and how that is reported.
- f. Budget Revision #6
This revision reflects an increase from the state of \$480,000 for an increased 3 way contract for local inpatient bed capacity.

The Finance Committee recommends approval of Budget Revision #6, seconded by Mr. Richard Nubel, unanimously approved, motion carried.

- g. Dental Insurance 2010 – 2011 (Effective 7/1/2010)
The Guardian is our current dental insurance carrier.

II. Committee Reports (Cont'd)

A. Finance Committee – Ms. Janice Nichols

A.2. Financial Reports

g. Dental Insurance 2010-2011 Cont'd

The Guardian has quoted SEC a 12% cost increase; therefore, we had our insurance broker obtain quotes from other companies. The Area Director is recommending "Principal" which has quoted us an 8% savings over our current rates, has an open enrollment period, and a guaranteed cap of 5% for the second year of services. The other choice would be to go with the lowest rate from MetLife understanding there is a waiting period to add a spouse or child(ren) of 6 for 24 months for some services.

The Finance Committee recommends approval of The Principal as the dental carrier for SEC. With no discussion or objections, unanimously approved.

h. Surplus Inventory

The Finance Committee recommends approval Administration's recommendation to declare these surplus items Category I for disposal with a total purchased price of \$21,199.34 and a current value of \$1,561; with no discussion or objections, unanimously approved.

The Finance Committee also recommends SEC look for a non-profit that could use these surplus items.

The Finance Committee recommends setting the public hearing on the budget for June 24, 2010 at SEC in New Hanover County at 5:00 p.m. or thereafter followed by the Area Board meeting at 6:30 p.m., seconded by Mr. Richard Nubel; unanimously approved.

B. Quality Management Committee – Dr. Andy Jackson

The Quality Management Committee met May 27, 2010 at 5:30 p.m. in the Agriculture Building.

The committee discussed treatment outcomes for residents of Brunswick, New Hanover, and Pender Counties. Data is collected through North Carolina Treatment Outcomes and Program Performance System, (NC-TOPPS). Results indicate overall adults, adolescents, and children fared better than the state average in multiple categories, particularly substance abuse consumers. Areas where the outcomes are not higher than the state average are in adult mental health employment, homelessness, and adolescent mental health quality of family relationships, though it did improve from the initial assessment.

II. Committee Reports (Cont'd)

B. Quality Management Committee – Dr. Andy Jackson

Laura Lambert, QM Director, reviewed the results of the third quarter performance contract report. For the first time, SEC has met 100% of the state requirements identified in the contract. SEC was the only Area Authority to meet all standards. One of the measures was the focus of a performance improvement team. Other noncompliant measures benefited from several changes in process.

A motion was made by Ms. Avril Pinder to accept the Quality Management Committee report, unanimously approved, motion carried.

C. Human Rights Committee – Ms. Susan Robbins

The Human Rights Committee met at Southeastern Center at 5:00 p.m. on Tuesday, April 13, 2010, at Southeastern Center. Ms. Susan Hanson provided CABA training to the group. Ms. Susan Robbins reports the committee reviewed 25 consumer complaints, 60 restraints, 104 incidents, and 1 behavior plan with interim approval given. The next Human Rights Committee meeting is June 8, 2010 at 5:15 in the Fish Conference Room.

A motion was made by Mr. Andy Jackson to accept the Human Rights Committee report, unanimously approved, motion carried.

III. Area Director's Report – Foster Norman

- A. Monthly Report – Foster reviewed and discussed his activity report for the months of April 2010 and May 2010.

On Friday, May 14, 2010, Coastal Horizons hosted a grand opening of its Shallotte operations at 120 Coastal Horizons Drive off Highway 17 South.

On Monday, May 17, 2010, RHA hosted an open house for "The Harbor", a facility based crisis facility located in SEC's former Tri-County Center.

The Joint Legislative Oversight Committee on MH/DD/SAS (LOC) released their recommendations for the 2010 session of the 2009-2010 General Assembly. These recommendations were reviewed by the Board.

There will be a planning meeting on Monday, June 21, 2010 to work on the strategic plan for the next 3 years. All Area Board members are invited to attend.

III. Area Director's Report – Foster Norman (Cont'd)

The NC Council has proposed 3 legislative priorities for the 2010 legislative session. They are: (1) Support DHHS expansion request to fund bed usage in local hospitals, (2) Support extension of the involuntary commitment pilot, and (3) Support restoration of \$40 million in service dollars.

Foster has scheduled meetings with the 3 county area police chiefs to educate them on the crisis services that are available. The dates are June 7th in Brunswick County, at the Brunswick County Governmental Complex from 9:00 – 11:00 a.m., June 9th at SEC from 2:00 – 4:00 p.m., and June 22nd in Pender County at Topsail Beach Town Hall from 2:00 – 4:00 p.m.

IV. Area Board Chair Report – Dr. George Saunders, Chair
N/A

V. Other Business – Dr. George Saunders, Chair

A. Closed Session

A motion was made by Mr. Fred Blankenhorn to go into Closed Session, unanimously approved at 7:45 p.m.

Per NC G.S. 143-318.11 (a) (6) to consider the conditions of employment of the Area Director.

Per NC G.S. 143-318.11 (a) (1) to discuss confidential information per NC G.S. 122C-158 (c) (Personnel Records).

Dr. Saunders called for Open Session at 8:45 p.m. Dr. Saunders instructed Foster to go forward with the determination of the personnel issue by the Area Board that was discussed during the Closed Session.

Adjournment

There being no further business, a motion was made by Mr. Fred Blankenhorn to adjourn the Area Board meeting, seconded by Mr. Charles Warren; unanimously approved. The meeting adjourned at 9:00 p.m.



Glenda Potter
Clerk to the Board



Dr. George Saunders, Chairman
Southeastern Center